
Report To:	Inverclyde Council	Date:	25 May 2017
Report By:	Corporate Director Environment, Regeneration & Resources	Report No:	SL/LP/042/17
Contact Officer:	Sharon Lang	Contact No:	01475 712112
Subject:	Administrative Arrangements: Cycle of Council, Committee, Sub-Committee and Board Meetings for June 2017		

1.0 PURPOSE

- 1.1 This report seeks the Council's agreement to a proposed schedule of Committee meetings for the remainder of the 2016/17 cycle ending with a meeting of the Council on 29 June 2017.

2.0 BACKGROUND

- 2.1 This cycle was agreed by the previous Council in June 2016 as part of the 2016/17 timetable. It has, however, been necessary to alter 2 meeting dates as a result of the statutory meeting taking place on 25 May.
- 2.3 The Inverclyde Integration Joint Board, although included in the timetable, is a separate body and the dates are set by the Board and not the Council.
- 2.4 The proposed timetable for 2017/18 meetings will be submitted, as is usual in an election year, to the June meeting of the Council.

3.0 RECOMMENDATION

- 3.1 The Council is asked to approve the proposed meeting dates for June 2017 as set out in the timetable in the appendix.

Gerard Malone
Head of Legal & Property Services

	May/June 2018			
Committee/Inverclyde Council	Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
Audit Committee (revised date)	5 May	Briefing to be confirmed with Convener	30 May	<u>6 June – 2pm</u>
Health & Social Care Committee (revised date)	5 May	Briefing to be confirmed with Convener	30 May	<u>6 June – 3pm</u>
Inverclyde Integration Joint Board	12 May	Briefing – 5 June	5 June	<u>12 June – 3pm*</u>
Education & Communities Committee	19 May	Pre-Agenda to be confirmed with Convener	5 June	13 June – 2pm
Petitions Committee	-	-	-	<u>15 June – 2.30pm</u>
Environment & Regeneration Committee	12 May	TBC	8 June	<u>15 June – 4pm</u>
Policy & Resources Committee	26 May	TBC	9 June	20 June – 3pm
Local Police & Fire Scrutiny Sub-Committee	8 June	-	22 June	29 June – 2.30pm
Inverclyde Council	12 June	TBC	22 June	29 June – 4pm

***Change of date agreed in consultation with Chair of Integration Joint Board**

This amended timetable incorporates:

- 1) A revised date and time for the Environment & Regeneration Committee required due to pressures of business.**
- 2) A consequent change to the start time of the Petitions Committee.**
- 3) A change to the submission date for the Education & Communities Committee to allow the opportunity as far as possible for a pre-agenda meeting to be held prior to issue of the agenda papers.**

PLANNING BOARD			
Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
25 May	n/a	30 May	7 June

GENERAL PURPOSES BOARD			
Submission Date - 9 am	Pre-Agenda Date	Issue Agenda	Date of Meeting
26 May	n/a	1 June	14 June